

Glacier County Regional Port Authority
Tentative November Board Meeting Minutes
November 18, 2021, Medicine Spring Library, Browning, MT, and Via Zoom

- I. Roll Call
 - A. Present: Tom McKay, Ken Hoyt, Tony Sitzmann, Skye Gilham
 - B. Absent/Excused: Mike Wineman, John Overcast, Neal Bartleson, Fred Greco
 - C. Guests: Kalen McKelvey, Sarah Converse, Rich Gannon, Noel Stewart
- II. Call to Order – changes to Vision Statement discussed during Strategic Planning Session. Meeting called to order at 2:10 by Tony.
 - A. Tom moved, seconded by Skye to approve November agenda. Motion carried.
 - B. Tom moved, seconded by Ken to approve October minutes. Motion carried.
 - C. Tom moved, seconded by Skye to accept October financials. Motion carried.
 - D. Skye moved, seconded by Tom to approve current budget. Motion carried.
 - E. No bills to present.
 - F. Correspondence – note of thanks read from Glacier Historical Museum for the Port Authority membership.
- III. Economic Development Fund Applicant Presentation – Kalen McKelvey, Sunshine Stables
- IV. Old Business
 - A. Overpass Project – suggestions for design. Contact MDT before finalizing any design.
 - B. Executive Director Wage – tabled until Chairman Greco is in attendance.
- V. New Business
 - A. Letter of Resignation read from Pat Murphy. With regrets, Skye moved to accept, seconded by Ken. Motion carried.
 - B. Reimagining Rural Sessions and Glacier Country Tourism Town Hall – Executive Director participated in both as a sponsor for Reimagining Rural and board member for Glacier Country. The grant money earned by the community of Cut Bank (approximately \$2000) will be used to begin the process of rebranding. Other funding will be sought out. The Glacier Country session was well attended and had positive feedback regarding tourism in our region.
 - C. Glacier County Regional Port Authority helped sponsor Digital Marketing Training on November 10 in Browning, along with NACDC and Sweetgrass Development. The facilitator, Karoline Rose of Karoline Rose Marketing Company, was outstanding.
- VI. Strategic Planning Session – A suggestion for the vision statement is to use same language and change a phrase around to read better. If approved at December meeting, the new vision statement will read as follows: **Our vision is to be the best resource for business assistance, through collaborations and partnerships, for all communities within and surrounding Glacier County.**
- VII. Activity Reports
 - A. Browning and surrounding communities – wind damage in East Glacier Park, roof off of grocery, imploded buildings, destroyed many trees.
 - B. Cut Bank Area Chamber of Commerce – none
 - C. Sweetgrass Development – Attended Montana Economic Developers Association fall conference, successful conference. Next board meeting December 22. Beginning 5-year planning of CEDS. Looking for funding for housing in communities (demo or reno for functional houses). Workforce training coming up. Cory has moved, Sean is now the

Community Development Director. There are plans to do more trainings with Karoline Rose, beginning and advanced, as well as QuickBooks classes.

- D. GFDA – There is loan funding available that needs to be spent in Blaine and Glacier Counties. It is a flexible fund. It does not fall under the category of 504.
- VIII. Public Comment – Noel mentioned that she has not been receiving emails, this will be taken care of.
- IX. Adjournment – Meeting adjourned at 2:55 by Tony. Next meeting will take place on December 16 in Cut Bank at GCRPA Office at 2:00 p.m.

DRAFT