

***Our vision is to be the best resource for business assistance, through collaborations and partnerships,
for all communities within and surrounding Glacier County***

Glacier County Regional Port Authority
Tentative Minutes for Annual June Meeting, 2023
Tuesday, June 27, 2023, 2:00 p.m. (rescheduled from 6/22/23)
Cut Bank Office and via Zoom

- I. Roll Call – Meeting called to order by Mike at 2:01
 - A. Members Present: Tom McKay, Ken Hoyt, Mike Wineman, Tony Sitzmann, John Overcast, Rod Cline, Neal Bartleson; Absent/Excused: Doug Vermulm, Skye Gilham
 - B. Guests: Sarah Converse, Greg Ferguson
- II. Call to Order
 - A. John motioned, seconded by Tom, to approve the agenda. All in favor, motion carried.
 - B. John motioned, seconded by Rod, to approve the May minutes. All in favor, motion carried.
 - C. Rod motioned, seconded by Neal, to approve the May financials. All in favor, motion carried.
 - D. Ken motioned, seconded by Neal, to approve the current budget with the addition of the Q3 and Q4 County Contribution. All in favor, motion carried.
 - E. No bills to present.
 - F. Correspondence – Note of thanks read from Mr. Mario McCullough of Mario’s Italian Kitchen.
- III. Old Business
 - A. EDF Vote on application from Ferguson Cleaning Supplies. John motioned, seconded by Rod, to vote via prepared paper ballots. An economic development award of \$5000 was favorably voted upon, with four “yes” votes, one “no”, and one abstention.
 - B. EDF Vote on application from Polson Theatres/Glacier Cinema of Cut Bank. Rod motioned, seconded by Ken, to vote via prepared paper ballots. An economic development award of \$5000 was favorably voted upon, with four “yes” votes, one “no”, and one abstention.
 - C. Updates on HRS Case No. – 00220154 and PA Case No. CV-22-81-GF-BMM-JTJ
 1. Dismissed
 - D. Board Applications for the positions of Community of Browning and City of Cut Bank may be obtained on www.glacierportauthority.org, or by emailing request to glacierportauthority@gmail.com. They may also be found on GCRPA’s Facebook page, and will be advertised in the regional newspaper.
 1. Completed applications may be emailed to glacierportauthority@gmail.com or mailed to P.O. Box 178, Cut Bank, MT 59427. The Board wishes to act on applications at the July meeting.
 - E. Special District Insurance Coverage – After reading the Chubb quote from Leavitt Group, along with clarification from Lyndie via phone call, Tony moved, seconded by Rod to accept the coverage. All in favor, motion carried.
 - F. Administrative Concerns – With regard to the Executive Director position opening up soon, Rod moved, seconded by Tom, to price and get what is needed. All in favor, motion carried.

- G. Job Description – After looking at the past Executive Director job description, Tony motioned, seconded by Tom, to make necessary changes (contact person and wage) and begin advertising. All in favor, motion carried.
- IV. New Business
 - A. Annual Election of Officers – Ken motioned, seconded by Rod, to elect Tony to Chairperson. All in favor, motion carried. John motioned, seconded by Tom, to re-elect Rod to Vice-Chair. All in favor, motion carried. Ken motioned, seconded by Rod, to re-elect Neal for Secretary/Treasurer. All in favor, motion carried.
 - B. Projected Budget will be presented in July when all FY23 bills have arrived.
- V. Strategic Planning Session – By-Law and Policies and Procedures review will be placed on July agenda.
- VI. Activity Reports
 - A. Browning – Manpower will have Veterans Powwow on July 4 at Chewing Blackbones Campground along with 2023 Extreme Warrior Race, Blackfeet Law Enforcement continues methamphetamine and fentanyl busts, BLES is also hiring. June 8 was the annual commemoration of the Flood of 1964. The summer lunch program runs from June 12-August 18 at various locations in Browning, Babb, and East Glacier Park. 200 participants took part in an Active Shooting and Human Trafficking training on June 7. North American Indian Days upcoming July 7-9.
 - B. East Glacier Park – The Glacier Half Marathon took place on June 24. The Backpackers Ferry offers shuttle service beginning at 4 a.m., contact 406-845-3905 or 406-890-5487. On June 10 the East Glacier Women’s Club celebrated the life of Darrell Norman with live music and storytelling. The Glacier Half Marathon was a complete success. Three EGP restaurants were open, many more vendors were available, the town was full, from Thursday to Sunday. The Glacier Two Medicine Alliance were compensated to clean up following the event.
 - C. Babb/St. Mary – There is no ticket requirement on Glacier’s East side until July 1. Many businesses to take advantage of, including Duck Lake Lodge, Johnson’s of St. Mary, MT Old West Campground and Cabins, Hooks Hideaway, Divide Creek Campground, Thronson’s General Store, Café and Motel, Red Eagle Hotel, Glacier Elkhorn Cabins and Campground, Paul Ranch, The Cottages at Glacier, Rising Sun Pizza, Suzie’s Store, Babb Bar, Cattle Baron Supper Club, Kips Outpost, Leaning Tree Cabins and Campground, Park Cabin Co. On July 4, the 3rd Annual Duck Lake Parade will take place.
 - D. Cut Bank – Farmer’s Market begins on June 28 from 3:00-6:00, Rock City Cleanup Day will be July 7 from 8-1, the pool is open, however there are no swim lessons this year. Businesses throughout town have been sponsoring “Free Swim Day”, Cut Bank Creek Brewery celebrated 6 years in business, the City of CB rearranged flowerpots, all were planted and adopted by volunteers, the new Parks and Rec Director is Brandi Heagy. There will be a Glacier County Community wide yard sale July 28-30, for info call 406-873-2239. The Re-Imagining Rural Group won 2nd place in Community Partnership Award. Cut Bank Trails has hired Shanna Griffeth as their new Executive Director. Reimagining Rural representatives went to Townsend for their event. Everyone is encouraged to look up the Reimagining Rural website and check out the Montana projects.
 - E. Sweetgrass Development – There is a board meeting this Thursday, June 29 at 2:00 at the Conrad Moose Lodge. There is work being done with the Commissioners and Stahly Engineering on the Mercantile project. No assessment grant was awarded, but by a slim margin, and will reapply in the fall. One million dollars in grant monies were awarded to

Sweetgrass for Cleanup Funds. Assessment funds can be used for cleanup planning. A Targeted Brownfields Assessment Application will be written to the State of MT DEQ for the Mercantile project, with no match due for County. DEQ has contractors for the demo. Sweetgrass is working on formalizing their loan committee and is also hiring. Regarding the Glacier Hotel, Sweetgrass has done an assessment of the remainder of the property and will work with the owner on finishing the project. Scope of Work is being done for the Revolving Loan Fund. Sarah is putting together a Housing Coalition with a Letter of Interest to EDA Fellows Program. There will be a customer service training course in Browning for business owners and managers, and a second session for employees. Mr. Shane Etwiler will be presenting the training.

- VII. Public Comment – After deciding not to renew his board position, Mike Wineman thanked everyone for their support and encouragement.
- VIII. Adjournment – Meeting adjourned by Mike at 3:26. The next meeting will take place on July 20, 2023, 2:00 p.m., at the Cut Bank Office and via Zoom.

The mission of the Glacier County Regional Port Authority is to promote, stimulate, and advance the general welfare, commerce, economic development and prosperity of its region.