

***Our vision is to be the best resource for business assistance, through collaborations and partnerships,
for all communities within and surrounding Glacier County.***

Glacier County Regional Port Authority
Tentative April Board Meeting Minutes
April 21, 2022, Medicine Spring Library, Browning, MT, and via Zoom

- I. Roll Call
 - A. Present: Tom McKay, Ken Hoyt, Mike Wineman, Tony Sitzmann, John Overcast, Skye Gilham. Absent/Excused: Rod Cline, Neal Bartleson
 - B. Guests (all attending virtually): Rich Gannon, Sarah Converse, Vonda McGarvey, Sanford Stone
- II. Call to Order – Meeting called to order by Tony at 2:03
 - A. Tom moved, seconded by John, to approve the April agenda. All in favor, motion carried.
 - B. Tom moved, seconded by John to approve the March minutes. All in favor, motion carried.
 - C. Tom moved, seconded by Ken to approve the financials from January, February, and March. All in favor, motion carried.
 - D. Tom moved, seconded by John to approve the current budget as presented. All in favor, motion carried.
 - E. No bills to present.
 - F. Correspondence – A card of thanks was read from Betsy Anderson for the EDF funds awarded to Glacier Creative Arts.
- III. Old Business
 - A. Tom moved, seconded by Ken, to donate \$500 to the Cut Bank High School Welding Program for creating the McCauley Overpass signs. All in favor, motion carried.
 - B. By-Laws – tabled
 - C. Scholarship applications – packets to all Board Members, those absent sent via mail. Votes due on April 28.
 - D. USDA REPP Update – It is anticipated that a response on eligibility or necessary changes to the Letter of Intent should be received by May 19.
 - E. Small Business Summit Report – weather did not permit attendance, and refunds for the \$50 registration were not issued.
 - F. Other Old Business – It was reported to the Board that the Human Rights Bureau required additional documentation regarding Case No. 0220154. All requested documentation has been sent and received.
- IV. New Business
 - A. Business Pitch In Night – April 28 at Cut Bank Creek Brewery at 6:00. Rich Gannon explained the event and extended invitations to the Board.
 - B. Revisit Executive Director Wage – per Tony request. After discussion, Mike moved, seconded by Ken, to set wage at \$25/hour as of April 1, 2022. All in favor, motion carried.
 - C. Chairman Greco Memorial Service – May 21, 2022, 2:00 p.m. at Joe Meagher Civic Center. After discussion, Mike moved, seconded by Tom, to pay the \$200 deposit, along with the \$200 fee to use the facility. All in favor, motion carried.
 - D. Annual Meeting – The Board decided on June 16 as the Annual Meeting date. Meeting will take place at 4:00 with dinner following. Venue TBD

- E. Other New Business – Advertisement in regional publication (formerly Discover Cut Bank). Publication will cover Glacier, Toole, and Pondera Counties. The same size advertisement that the Port Authority has purchased will now be \$585. Mike moved, seconded by John, to update and purchase the ad. All in favor, motion carried.
- V. Strategic Planning – tabled for more research on potential By-Law Amendments
- VI. Activity Reports
 - A. Browning and surrounding communities – Mandates have been lifted with businesses opening back up. Clean-up week upcoming.
 - B. Cut Bank Area Chamber of Commerce – Banquet was successful. Meetings need to be attended to stay updated.
 - C. Sweetgrass Development – Annual meeting was on Tuesday, KLJ will be conducting meetings for upcoming CEDS 5-year plan, using coffee shops, breweries, etc., to keep the meetings light. Sarah attended ARPA meeting yesterday in Helena – the state is pushing for County allocations. On May 10 in Choteau, the National Guard will host a “Boss Lift”, regarding support for the Guard and Reserve. Next meeting will be June 23 in Conrad, which will be a valuable meeting to attend, as there will be a study on Rural Montana.
 - D. GFDA – Pitch In Night
- VII. Public Comment – Mr. Sanford Stone questions the Port Authority being solely County funded. Mr. Stone also commented on the FY21 Annual Report and the unused economic development money that was budgeted for. As vacancies occur on the GCRPA Board, Mr. Stone would encourage advertising.
- VIII. Adjournment – Meeting adjourned at 3:17 by Mike. Next meeting to take place on May 19, 2022 at 2:00 at the GCRPA Office in Cut Bank.

The mission of the Glacier County Regional Port Authority is to promote, stimulate, and advance the general welfare, commerce, economic development, and prosperity of its region.