

Glacier County Regional Port Authority  
Tentative October Board Meeting Minutes  
October 22, 2020, GCRPA Office & Zoom, Cut Bank, MT

- I. Roll Call
  - A. Present: Mike Wineman, Tony Sitzmann, Pat Murphy, Neal Bartleson, Fred Greco, Skye Gilham.
  - B. Absent and Excused: Tom McKay, Mike Schultz. Absent and Unexcused: Ken Hoyt
  - C. Guests: Vonda McGarvey, Sanford Stone, Sarah Converse, Rich Gannon, Andrew Pollard
- II. Call to Order – Meeting called to order by Fred at 2:00 p.m.
  - A. Tony moved, seconded by Mike to approve October agenda. Motion carried.
  - B. Mike moved, seconded by Neal to approve September minutes. Motion carried.
  - C. Tony moved, seconded by Pat to approve September financials. Motion carried.
  - D. Regarding current budget, the amendment was made to move \$5000 in Executive Director Health Insurance to Economic Development, since full time employment no longer applies. Mike moved, seconded by Neal to accept the current budget. Motion carried.
  - E. No bills to present
  - F. No correspondence
- III. Economic Development Fund Application and Presentation by Andrew Pollard of Folklore Coffee. Vote to be taken during November meeting.
- IV. Old Business
  - A. Annual Report Approval – Tony moved, seconded by Mike to approve FY20 Annual Report. Motion carried.
  - B. McCauley Overpass – no update. Assuming it will go through legislative process with Mr. Gillespie.
  - C. 501c3 update – none
  - D. Eastern Corridor and Struggling Businesses – Brenda will send out the Grants Received Transparency report from Dept. of Commerce weekly.
- V. New Business
  - A. Budget amendment – covered under Current Budget
  - B. Tribal Council Communications – no update
- VI. Strategic Planning – covered under IV – C and IV – D
- VII. Activity Reports
  - A. Browning Community – still shut down due to pandemic. 3Rivers Radio Shack has been closed. Radio Shack affecting 8+ employees, 3Rivers affecting 6+ employees.
  - B. Cut Bank Area Chamber of Commerce – Due to COVID19, the Holiday Bazaar has been cancelled. The Parade of Lights is still scheduled for November 20.
  - C. Sweetgrass Development – In process of hiring. Contracting a person to do resiliency training. Working at ideas as to what SGD can do for small businesses. Working on filling out EIDL Loan Applications. Stabilization grants are being looked at. With extra EDA funding, “Moving Forward” webinars to become State and USDA certified. Sarah spoke at recent commissioner meeting to update on purchase of Pardue Grain.
  - D. GFDA – Rich is contracting with National HR expert working for strategies to recruit and retain employees. Anyone interested in pivoting to online sales, Rich is available to assist.

- VIII. Public Comment – Sweetgrass Development will be sending surveys to businesses as to where they are now going into winter. Info will go to press and on to State of Montana and new leadership. Newsletter will be back up and running on November 1. Cut Bank Trails “No Event November” Calendars are on sale for \$25 from Pat or any Trails board member.
- IX. Adjournment – meeting adjourned by Fred at 2:38 p.m.
  - A. Next meeting will take place November 19, 2020. Venue contingent on COVID19 regulations.

*The mission of Glacier County Regional Port Authority is to promote, stimulate, and advance the general welfare, commerce, economic development, and prosperity of its region.*